



CITY of CALABASAS

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Approved By:

Robert Yalda - Public Works Director

“PLACEMENT OF TRASH BINS WITHIN PUBLIC RIGHT-OF-WAY”

Trash bins placed within the City’s right-of-way are regarded as encroachments and are a subject to the following guidelines and permit requirements. Refer to Public Works Policy Number 110 for instructions on completing the encroachment permit application. **Permit is VALID ONLY for solid waste haulers licensed by the City of Calabasas per Calabasas City Council Ordinance No. 2004-192.**

1. Each applicant for an encroachment permit shall file with the application a plat in quintuplicate showing the highways in which the proposed encroachment will be placed together with the exact location and dimensions of the encroachment, and any other details the City may require, such as the specifications and characteristics of the trash bin.
2. Trash bins shall be placed adjacent to the curb in front of a resident’s own home.
3. Permittee to place and maintain delineation at the oncoming traffic approach end of trash bin by either using Type II barricades, night time approved traffic cone(s) or delineator(s).
4. Permittee to ensure there is a minimum of 270 square inches of 4-inch wide reflectorized tape on both ends of the trash bin.
5. Permittee to ensure a trash bin is placed no closer than 50 feet from any intersection or cross street.
6. Permittee must ensure that when a trash bin is placed, a piece of 3/4”x18”x18” plywood is placed under each corner of the bin to protect the street.
7. Permittee must ensure that the wheels of the trash bin are blocked when placed on a slope so as to prevent it from rolling.
8. Trash bin will be allowed on the driveway only when it does not block the sidewalk in any way.
9. An encroachment permit is required before placing a trash bin within the City right-of-way.

10. Permittee will be responsible for repairing any damages to the street caused by the placement of the trash bin.
11. Trash bin will only be allowed to be in the City right-of-way for a period of 14 days, with a 14 day extension granted on a case-by-case basis.
12. No trash bin will be placed on a street that will not allow a 12-foot driving lane. Allowable bin sizes are as follows:

Three (3) Yard	Approximate size 6x4x4
Ten (10) Yard	Approximate size 18x8x2
Twenty Five (25) Yard	Approximate size 20x8x4
Forty (40) Yard	Approximate size 22x8x6
13. Trash bin will be kept free of graffiti at all times.
14. Permittee shall comply with City Ordinance 2004-192 and use only permitted haulers allowed to operate within the City.
15. The above guidelines may be amended from time to time at the discretion of the Public Works Director/City Engineer.