



CITY of CALABASAS

**Public Works Department**  
 26135 Mureau Road  
 Calabasas, CA 91302 - 3172  
 T: 818.878.4225  
 F: 818.878.4205  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**BUILDING PAD CERTIFICATION**

*Prior to issuance of Building Permit, the developer shall submit this Building Pad Certification which recognizes that the finished building pad is within 0.04 feet of the elevations shown on the approved grading plan and that the form work is true to the line and grade shown on the approved grading plans.*

**PLEASE SUBMIT THREE (3) COPIES WET STAMPED AND SIGNED TO THE PUBLIC WORKS DEPARTMENT.**

Job Address: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_

**A. BY SOILS ENGINEER:**

I verify that the earth works on the following lot(s) were installed upon competent and properly prepared base material and compacted under my supervision and according to requirements of the adopted codes. I further verify that any foundation / retaining wall backfill installed as necessary to achieve pad grade as shown on the approved grading plan has been placed according to the requirements of the adopted codes and per the provision of the approved soils report.

Tract/Lot Number(s): \_\_\_\_\_  
 See Report dated: \_\_\_\_\_ by: \_\_\_\_\_, for compaction test data, recommended allowable soil bearing values and other special recommendations.

Expansive Soils: [Yes] [No] If yes, expansion index (EI) = \_\_\_\_\_  
 Corrosive Soils: [Yes] [No] If yes, attach recommendation.  
 Remarks: \_\_\_\_\_

Engineer (Please Print): \_\_\_\_\_ Reg. No. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**B. BY CIVIL ENGINEER**

I verify that the rough grading of the lot(s) listed below has been completed under my supervision and in conformance with the plans therefore marked "APPROVED". (The work verified as correct includes grading to the pad elevation (within 0.04'), and to the horizontal limits of the building pad as shown.

Tract/Lot Number(s): \_\_\_\_\_  
 Complete One of the Following:  
 As-built plans have been prepared.  
 Latest Plan Revision Date: \_\_\_\_\_ City Approval Date: \_\_\_\_\_  
 No changes to the approved plans.

Remarks: \_\_\_\_\_

Engineer (Please Print): \_\_\_\_\_ Reg. No. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**C. BY GRADING CONTRACTOR:**

I verify that rough grading of the lot(s) listed below has been completed under my supervision and in conformance with the plans therefore marked "APPROVED". The work verified as correct includes grading to the pad elevation, and to the horizontal limits of the building pad as shown on the approved grading plan.

Tract/Lot Number(s): \_\_\_\_\_

There have been no changes in design subsequent to permit issuance.

Remarks: \_\_\_\_\_

Contractor (Please Print): \_\_\_\_\_ Reg. No. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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***FOR DEPARTMENT USE ONLY***

Inspector's Comments/Notes _____ _____ _____ _____ _____ _____ _____	Items Approved: A. Lot Numbers: _____ B. Lot Numbers: _____ C. Lot Numbers: _____
Authorized Public Works Signature _____	Date _____

**Originals to:**  
 Building & Safety  
 Public Works Department